



**HINDUSTAN URVARAK & RASAYAN LIMITED**  
**A JV OF IOCL, NTPC, CIL, FCIL & HFCL**

**CORRIGENDUM-1**

Ref: Advt No. E/01/2025

16.01.2025

In partial modification to advertisement to E/01/2025, applications are invited against following vacancies in addition to the already advertised vacancies:

Sr. No.	Position/ Cadre	Discipline	Upper Age Limit (in Years)	No. of Vacancies	Minimum Educational Qualification	Post Qualification inline Executive Work-Experience (Domain of Experience)	Minimum Years of Executive Work Exp. Required
1	Manager	Contracts & Materials	40	02	Degree in Engineering (in any specialization) with 60% marks OR Full-time regular MBA (Materials Management) with 60% marks OR Full-Time PG Diploma in Materials Management with 60% marks (02 years regular course) (Recognized as equivalent to MBA by UGC/ AICTE).	Experience of Work on SAP system. MIS Preparation Knowledge of deviation, Scrap disposal, Life cycle of Tending process Receipt of PR, Vendor Enlistment, TD vetting, Floating of Tender Enquiry, Re-tendering, Bid opening, CS Preparation, Negotiation, Award Proposal, Placement of PO, Payment & Closure of Case, Post award & Follow Up, Controlling material management activities such as purchasing, inventory control, material inspection, store-keeping, material handling, transportation, packing, import management, import substitution, Valve engineering, spare parts control, preferably in Fertilizer/ Chemical/ Petro- Chemical/ Hydrocarbon industry / PSU/Government organization.	12

All other details shall be as per the advertisement already published in career section of our website.

Dy Manager (HR)